

Drakenstein Municipality, an employer that is committed to equal employment opportunities, invite people who qualify to apply for the below mentioned vacancy within its Safety and Community Services Department.

PERSONNEL VACANCY
EXTERNAL APPLICATIONS WILL BE CONSIDERED

PRINCIPAL INSPECTOR

REF NO: C-LS-SI1

DEPARTMENT: LAW ENFORCEMENT AND SECURITY

DIVISION: Law Enforcement and Pounds

SALARY SCALE	TASK LEVEL 13 -Total cost to company – R935 164.94 – R1 130 261.58 per annum Benefits: Car allowance, Housing subsidy, Medical aid, Pension and Grouplife
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JOB PURPOSE:

To promote safety by improving community and property safety through effective and efficient Law Enforcement by enforcing of all by-laws, national and provincial legislation.

SELECTION REQUIREMENTS FOR THE POST:

- Grade 12
- Law Enforcement Certificate (NQF Level 5)
- Peace Officer Certificate

OTHER REQUIREMENTS FOR THE POST:

- Code B drivers' licence
- Supervisory skills
- Human relations, interpersonal and communication skills
- Conflict handling skills
- Ability to give attention to detail
- High level of responsibility
- Ability to retain composure and work accurately under pressure in emergency situations
- No criminal record
- Computer literacy (MS Office Application)
- Proficiency in at least two of the official languages of the Western Cape
- Knowledge in Radio communication procedures
- Ability to learn to accurately and quickly enter information on the computer system while receiving information via radio and telephone

EXPERIENCE:

- 5 – 8 years' relevant experience required of which 2 – 3 years' must be supervisory experience

COMPETENCIES

<ul style="list-style-type: none"> • Community and customer focus • Communication • Patrol, Enforcement and Emergency response 	<ul style="list-style-type: none"> • Action and outcome orientation • Team orientation • Interpersonal relationships
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GENERAL INFORMATION:

1. A service bonus equivalent to one month’s salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including housing allowance for homeowners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act. Preference will be given to candidates who comply with the Employment Equity Targets but will not be the only criteria applied.
3. All applications are subject to reference checking and verification of qualification checking, which means that by applying for a position at the Municipality, you give us consent to do the various checking.
4. Applications received after the closing date, or which have been received without the prescribed application form and documentation/s mentioned below will not be considered.
5. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within three (3) months from the closing date.
7. Placement of candidates for work can be done in any area of Drakenstein. This area covers Simondium, Paarl, Wellington, Gouda, Hermon and Saron.
8. Applications within the **Drakenstein municipal area** will be receiving preference.
9. The Municipality respects the conditions of the Protection of Personal Information Act. By submitting your information and application you confirm that the information you have provided to us is true, correct and up to date.
10. Successful candidates will be expected to sign a contract of employment, disclosure of benefits and interest and a performance contract (where applicable) with the employer.
11. Candidates that arrive late for interviews will be disqualified.
12. The Municipality reserves the right not to make an appointment.

Only the prescribed application form available at below mentioned sites will be accepted:

- (a) Municipal Website (www.drakenstein.gov.za); and**
- (b) Human Resources Offices at Civic Centre, Berg River Boulevard, Paarl, 7622 (Mondays to Fridays from 08:00 until 15:30).**
- (c) No other application form will be accepted.**

Clearly indicate the reference number for the post you are applying for on the prescribed application form. Your fully completed application form must be accompanied by your CV and relevant certified supporting documents when handing it in. Certified copies must not be older than three (3) months. **No fax copies will be accepted. No CVs will be returned on the applicant’s request, therefore please do not send us your original certificates.**

Your application can be submitted via email to: communityjobs@drakenstein.gov.za, hand delivered or posted to Drakenstein Municipality, Human Resource Offices, PO Box 1, Berg River Boulevard, Paarl, 7622.

Closing date for emailed applications: 24 April 2026 at 23h59
Closing date for hardcopies: 24 April 2026 at 15h30

CITY MANAGER